

**THE GIST
BROOKFIELD R-III SCHOOL DISTRICT
OPEN SESSION BOARD MEETING
APRIL 18, 2017**

The Brookfield R-III Board of Education, Brookfield, Missouri met in open session on Tuesday, April 18, 2017, beginning at 5:30 p.m. in the district conference room. All board members were present: Jeff Vogel, Toni Fay, Jim McIntyre, Jered Wallace, Marc Amer Burnie Hicks, and Galen Hicks. President Vogel called the meeting to order and led everyone in the Pledge of Allegiance. The board approved the agenda as presented. There were no public comments. The board approved the Consent Agenda items as presented.

Dr. Collins shared letters of resignation from Jolene Dodd, Lisa Clawson, and Katie Andreasen with board. He shared a letter of retirement from David Moore with the board also. All of the letters were accepted unanimously from the board.

Finance reports from 03/31/17 were reviewed by the board and Dr. Collins.

Dr. Collins reported that the district let bids out for two of our surplus buses, #21 and #33. Notices of Sale of Surplus Buses were sent to over twenty schools and bus companies. We received one bid back on each bus. Both bids were received from Interstate Bus Sales, Inc. Their bid on Bus #21 was \$607.99 (a 2002 Freightliner Thomas, 65 Passenger School Bus with approximately 120,000 miles). Their bid on Bus #33 was \$707.99 (a 2003 Freightliner Thomas, 65 Passenger School Bus with approximately 125,500 miles). Dr. Collins recommended that the board approve the bids from Interstate because he didn't think we could do much more than that on these two buses. Discussion followed. Several on the board thought we could get a better price on each bus. Director B. Hicks suggested we try using the online site purplewave.com that the City of Brookfield uses for surplus property. Director Fay moved to reject all the bids received on the surplus buses (#21 and #33). Director McIntyre seconded the motion. The motion passed unanimously. The board directed Dr. Collins to work with Director B. Hicks to see how purplewave.com works for public school districts and to make sure we would be in compliance with state law if we end up using purplewave.com to sell the surplus buses.

Dr. Collins reported that the district let bids out for approximately 25 surplus used bus tires. We received one bid back from Brookfield Tire for \$23.00 per tire. He recommended the board accept the bid. Director Amer moved to approve the bid from Brookfield Tire for \$23.00 per tire. Director McIntyre seconded the motion. The motion passed unanimously.

Dr. Collins reported that the district let bids out for our auditor needs because the district has completed the first cycle with John Gillum, CPA. Bids are due back on Monday, May 1, 2017, and will cover the next three years. Dr. Collins will discuss the bids received with the board at the May 16th board meeting.

Dr. Collins reminded the board of the Hurlbut Banquet on May 12, 2017 at 5:30 p.m. The winners this year are Savannah Phillips (elementary) and Nancy Polley (secondary). The other nominees from the elementary division were Dana Lane and Marty Stark. The other nominees from the secondary division were Stephanie Berger and Lisa Hofstetter.

Dr. Collins presented Director Marc Amer with a brass bill and life-time activity pass and thanked him for his service on the board since 2011.

The board followed Roberts' Rules of Order to adjourn the meeting in order to reorganize the board due to the April 4, 2017 election and Dr. Collins was appointed as Interim Chairperson and Becky Stephens as Interim Secretary.

Dr. Collins called the meeting back to order and reported the following election results from the County Clerks of Linn County, Missouri and Chariton County, Missouri:

Prop 1 – Candidates for School Board

Candidate	Linn Co. Votes	Chariton Co. Votes	Total
Toni Fay	563	3	566
Jered Wallace	441	1	442
Blake DeVoy	384	2	386
Mandy Wiedeman	380	2	382
Monica Baker	291	2	293
Write-In	5	0	5

Director B. Hicks moved to certify the April 4, 2015 election results as reported by both the Linn County Clerk and the Chariton County Clerk. Director G. Hicks seconded the motion. The motion carried unanimously.

Becky Stephens administered the Oath of Office to Toni Fay, Jered Wallace, and Blake DeVoy.

Following Roberts' Rules of Order, the following officers were elected unanimously: President – Jeff Vogel; Vice President – Toni Fay; Treasurer – Jim McIntyre; and Secretary – Rebecca (Becky) Stephens.

President Vogel called the meeting to order.

During program evaluation time, Mrs. Carey Smith, LCACTC Director, gave a thorough review of the LCACTC's different program offerings, enrollment, and revenues connected with the LCACTC the district receives annually. Mrs. Smith focused mainly on the business courses offered and what having three business instructors (as we currently have) would mean to the program versus having two. Discussion followed. Dr. Collins stated he is currently recommending the district fill the vocational business vacancy created by Mrs. Hofstetter's retirement. No formal action was taken, but the board thanked Mrs. Smith for her helpful report and remarks.

Dr. Collins presented a report on his preliminary work on the 2017-18 salary proposal and preliminary projections for the 2017-18 budget. No formal action was taken. The current budget he is working is all preliminary at this point but on his current budget for 2017-18 he has three vocational business teachers included in it, as well as \$150 raise to the base of the certified salary schedule, movement across and down one year on the certified schedule, an approximate 2% raise to the non-certified employees and the administrators. The number of kindergarten classrooms will most likely be lowered from four to three based on the projected low numbers in the 2017-18 kindergarten class. Dr. Collins will keep updating the board on the work he is doing on the 2017-18 budget up until the time he asks them to vote on his proposed budget.

Dr. Collins and the board reviewed the MSBA 2017A Policy Updates briefly. Dr. Collins asked them to be prepared to take action on them at the May board meeting.

Dr. Collins reminded the board that graduation is set for May 14, 2017 at 1 p.m. As in the past, the board will wear graduation robes.

Dr. Collins reported that it was time to renew our annual MSBA "Full Maintenance" Service Agreement, which obligates MSBA to keep our online and hard copy policy manual up to date and send us all necessary and recommended revisions to the manual due to state and federal legislation. Director Fay moved to approve the annual MSBA "Full Maintenance" Service Agreement as presented by Dr. Collins. Director B. Hicks seconded the motion. The motion passed unanimously.

Dr. Collins explained that the welding instructor and Mrs. Smith were recommending that we let out bids for the original welding booths the LCACTC has, which they are going to replace soon. Director McIntyre moved to let bids out for the original welding booths from the LCACTC welding program as soon as possible. Director Fay seconded the motion. The motion passed unanimously.

Katie Andreasen, Denise Carlson, and Carey Smith gave administrative reports.

There being no further business to discuss, Director McIntyre moved to adjourn the meeting at 7:40 p.m. and move into closed session.